

Wyoming UMC

CCB Instructions

May 16, 2009

1. Go to the church web site www.wyomingumc.com.
2. On the left side of the Home Page are the words "Login to CCB"
3. Put your mouse over the CCB and press the left button.
4. A page appears which requires a Username and Password
5. If you do not have a userid ►
 - a. Put your mouse over and left click "Sign Up" at the bottom left of this page.
 - b. A Username and Password will be sent to your email address from CCB.
 - c. Check to see if you have received the Username and Password in you email within 5 days. **Check your Junk Mail folder!**
 - d. If you have not received your Username and Password within five days, send an email to Office@WyomingUMC.com and one will be sent directly from the office.
 - e. After receiving your Username and Password, Log in using steps 1 – 4.
6. Please READ the **INSTRUCTIONS UNDER "WHATS NEXT" ON THE HOME PAGE.**
7. A Basic Users Guide is enclosed for your use.

If you are having problems, call Ben Randolph at 302-698-3609.