

# Wyoming United Methodist Church- Invoice No. .... -

## Fees (please circle all that apply)

Please find the following minimum daily contributions for use of Wyoming United Methodist Church facilities by regular attendees and non-regular attendees to cover operating costs and custodial services. The room deposit (and rental fee if reserving within 30 days of the event) must be paid when submitting the signed application. The deposit will be returned to the user provided the facility is returned to its original condition, and that all checklists have been completed and keys returned to the church. Non-profit organizations and mission groups may be eligible for a discount; please inquire with the Facility Manager when applying for the facility rental.

### Room Rental: (up to 4-hours)

|                             | Room Deposit | Member    | Non Member | Additional Rental (4+ hrs) |
|-----------------------------|--------------|-----------|------------|----------------------------|
| FLC                         | \$100.00     | \$100.00  | \$300.00   | \$50.00/hr                 |
| FLC w/Kitchen Plus Sexton   | \$200.00     | \$250.00  | \$450.00   | \$75.00/hr                 |
| Classrooms                  | \$40.00      | \$40.00   | \$60.00    | \$10.00                    |
|                             |              |           |            |                            |
|                             |              |           |            |                            |
| Nursery including attendant | \$50.00      | \$50.00   | \$75.00    | \$10.00/hr                 |
| Sanctuary                   | \$200.00     | No charge | \$750.00   | \$75.00/hr                 |

### Personnel and Equipment Rental Rates:

|   |   |
|---|---|
| Organist: WUMC Contracted (incl. 1 rehearsal) | \$100.00 (\$25.00 each add. rehearsal)            |
| Pianist: WUMC Contracted (incl. 1 rehearsal)  | \$100.00 (\$25.00 each add. rehearsal)            |
| Vocalist: WUMC Contracted (incl. 1 rehearsal) | \$100.00 (\$25.00 each add. rehearsal)            |
| Organ Rental (requires instruction)           | \$100.00 per event                                |
| Tables and Chairs/set-up and take-down        | \$50.00 per event                                 |
| Sound and Lighting w/Wyoming technician       | \$35.00 per hour, per technician                  |
| Video with Wyoming UMC technician             | \$35.00 per hour, per technician                  |
| Nursery aid with approval of Nurse Director   | \$15.00 per hour, per aid                         |
| Kitchen Sexton                                | \$35.00 per hour                                  |
| Custodial Fee                                 | \$60.00 per event(wedding & rehearsal is 1 event) |
| Wedding Coordinator                           | \$150.00 per event                                |
| <b>TOTAL FEES:</b>                            | <b>PAID (Date):</b>                               |
| <b>TOTAL DEPOSITS:</b>                        | <b>PAID (Date):</b>                               |
| <b>DEPOSIT WITHHELD (amount/date/reason):</b> | <b>DEPOSITS REIMBURSED (amount/date):</b>         |